**REPORT OF COURSE PERFORMANCE (TQF5)**

**Name of institution**  RMUTK

**Faculty/Department/Program** ISIC/Management Science/Management Science

**Section 1 General Information**

**SAMPLE**

**1. Course code,course title, credit, and teaching hours**

9-322-602 Seminar on Organization and Management 2(2-0-4)

**2. Prerequisite Course(s)**

☑ No

□ Yes

**3. Responsible lecturer / Lecture / Section**

 **Responsible Lecturer:** Dr Marlon Rael Astillero

 **Lecturer:**  Dr Marlon Rael Astillero

**4. Semester / Year**

4.1 Semester 1 / Year 2022

 4.2 Number of students 6 students

**5. Place of study** Online via VooV

**Section 2 Comparing Class Management to Teaching Plan**

**1. Number of actual teaching hours compared to the teaching plan**

| **week** | **Teaching plan (hrs)** | **Teaching topics according to plan** | **Actual teaching (hrs)** | **Reason for teaching different from the plan** |
| --- | --- | --- | --- | --- |
| **Theory** | **Practice** | **Theory** | **Practice** |
| **1** | 2 |  | Introduction to Seminar on Organization and Management Syllabus Overview | 2 |  |  |
| **2** | 2 |  | Management and Organizations | 2 |  |  |
| **3** | 2 |  | Management History and Understanding Management Context | 2 |  |  |
| **4** | 2 |  | Managing in the Global Environment and Managing Diversity | 2 |  |  |
| **5** | 2 |  | Foundations of Planning | 2 |  |  |
| **6** | 2 |  | Basic Organizational Design | 2 |  |  |
| **7** | 2 |  | Managers as Leaders | 2 |  |  |
| **8** | 2 |  | Quiz/Essay test/Case Study**Midterm Exam** | 2 |  |  |
| **9** | 2 |  | Introduction to Controlling | 2 |  |  |
| **10** | 2 |  | Asian Comparative Management Styles | 2 |  |  |
| **11** | 2 |  | Global Management Practices | 2 |  |  |
| **12** | 2 |  | Organizing for Change in the 21st Century | 2 |  |  |
| **13** | 2 |  | Emerging Trends in Ethics, CSR and Compliance | 2 |  |  |
| **14** | 2 |  | Cross-Cultural Management | 2 |  |  |
| **15** | 2 |  | Diversity in the Workplace | 2 |  |  |
| **16** | 2 |  | Management of Technology and Innovation | 2 |  |  |
| **17** | 2 |  | Quiz/Essay/Case Study**Final Term Exam** | 2 |  |  |

**2. Topics that were not taught as planned**

| **week** | **Teaching plan (hrs)** | **Teaching topics according to plan** | **Topics actually taught are not covered** | **Reason for teaching different from the plan** |
| --- | --- | --- | --- | --- |
| **Theory** | **Practice** |
| **1** | 2 |  | Introduction to Seminar on Organization and Management Syllabus Overview | covered | - |
| **2** | 2 |  | Management and Organizations | covered | - |
| **3** | 2 |  | Management History and Understanding Management Context | covered | - |
| **4** | 2 |  | Managing in the Global Environment and Managing Diversity | covered | - |
| **5** | 2 |  | Foundations of Planning | covered | - |
| **6** | 2 |  | Basic Organizational Design | covered | - |
| **7** | 2 |  | Managers as Leaders | covered | - |
| **8** | 2 |  | Quiz/Essay test/Case Study**Midterm Exam** | covered | - |
| **9** | 2 |  | Introduction to Controlling | covered | - |
| **10** | 2 |  | Asian Comparative Management Styles | covered | - |
| **11** | 2 |  | Global Management Practices | covered | - |
| **12** | 2 |  | Organizing for Change in the 21st Century | covered | - |
| **13** | 2 |  | Emerging Trends in Ethics, CSR and Compliance | covered | - |
| **14** | 2 |  | Cross-Cultural Management | covered | - |
| **15** | 2 |  | Diversity in the Workplace | covered | - |
| **16** | 2 |  | Management of Technology and Innovation | covered | - |
| **17** | 2 |  | Quiz/Essay/Case Study**Final Term Exam** | covered | - |

**Remark:**

**3. Effectiveness of the teaching methods specified in the Course Specification (TQF3)**

| **Learning Outcome** | **Teaching methods specified in the course specification** | **The effectiveness of teaching by this method** | **Problems of the teaching method(s) (if any)** | **Suggestions** |
| --- | --- | --- | --- | --- |
| **1. Morals and Ethics** | 1. Cultivate professional ethics.2. Focus on discipline and punctuality.3. Inserting morality, ethics and honesty to oneself and society.4. Participate in university-designated activities and create public psychic activities. | yes | Teaching morality and ethics is difficult to teach students to understand and visualize concretely. | May use teaching by example that takes place in real life. |
| **2. Knowledge** | 1. Teaching with a student-centered focus. Focusing on students' knowledge and understanding of the theory.2. Case study.3. Assign additional exercises as homework. | yes | - | - |
| **3. Intellectual Development** | 1. Lectures with examples and discuss to come to a conclusion together.2. Use case studies or problems together.3. Assign tasks that promote critical thinking | yes | - | - |
| **4. Interpersonal Skills and Responsibilities** | 1. Summarize and discuss together from case studies.2. Assign students to work in groups so they can coordinate with others. To conduct research, write reports, and present the results in groups by assigning leaders and alternating rotations.3. Do the exercises as homework / do the exercises at the end of the hour.4. Organize relationship activities to promote good relationships between students.5. Organize activities to teach friends | yes | - | - |
| **5. Numerical Analysis, Communication and Information Technology Skills** | 1. Assign exercises/work assignments to students.2. Allow students to use calculator.3. Promote research using information technology, practice how to organize information, and presenting it to others to understand correctly, and focus on referencing the source of information. | yes | - | - |

**4.** **Suggestions for Improving Teaching Methods**

| **Learning Outcome** | **Problem of teaching method** | **Improving teaching methods** | **Responsible person** |
| --- | --- | --- | --- |
| **1. Morals and Ethics** | - | - | - |
| **2. Knowledge** | Some students graduated from non-business programs. | Using real world examples and real life situations to make the topics more relatable. | Lecturer |
| **3. Intellectual Development** | - | - | - |
| **4. Interpersonal Skills and Responsibilities** | - | - | - |
| **5. Numerical Analysis, Communication and Information Technology Skills** | - | - | - |

**Section 3 Report of Course Management**

1. **Number of course enrolled students** 6 Students

**2. Number of student in course at the end of semester** 6 Students

**3. Number of withdrew student (W)** 0 Students

**4. Grade Distribution**

Identify number and percentage of student in each grade

|  |  |  |
| --- | --- | --- |
| **Grade** | **No. of Students** | **Percentage** |
| **A** | 5 | 83.33 |
| **B+** | 1 | 16.67 |
| **B** |  |  |
| **C+** |  |  |
| **C** |  |  |
| **D+** |  |  |
| **D** |  |  |
| **F** |  |  |
| **I** |  |  |
| **Total** | 6 students | 100 |

**5. Factors causing unusual grade distribution (If any)**

**6. Discrepancies in the evaluation plan specified in the Course Specification**

(Identify discrepancies from the learning assessment plan set forth in TQF 3, Section 5, item 2.)

6.1 **Discrepancy in evaluation time frame**

| **Learning Outcome** | **Determine the evaluation period** | **Discrepancies from the Learning Assessment Plan** | **Reasons** |
| --- | --- | --- | --- |
| **1. Morals and Ethics** | Whole semester | No | - |
| **2. Knowledge** | Whole semester | No | - |
| **3. Intellectual Development** | Whole semester | No | - |
| **4. Interpersonal Skills and Responsibilities** | Whole semester | No | - |
| **5. Numerical Analysis, Communication and Information Technology Skills** | Whole semester | No | . |

 6.2 **Discrepancy in evaluation methods of learning Outcome (If any)**

| **Learning Outcome** | **Assessment methods/strategies** | **Discrepancies from the Learning Assessment Plan** | **Reasons** |
| --- | --- | --- | --- |
| **1. Morals and Ethics** | 1. Checking of attendance during classes2. Discussion on current events that may have some moral and ethical implications. | No | - |
| **2. Knowledge** | 1. Midterm exam2. Final exam3. Class sharing and discussions | No | - |
| **3. Intellectual Development** | 1. Midterm exam2. Final exam3 Class sharing and discussions | No | - |
| **4. Interpersonal Skills and Responsibilities** | 1. Use appropriate words when talking and sharing ideas.2. Ability to work with other classmates.3. Ability to join class on time.4. Ability to connect with the classmates during discussions. | No | - |
| **5. Numerical Analysis, Communication and Information Technology Skills** | 1. From checking exercises / assignments.2. Observe the behavior when using the online learning platform. | No | - |

**7. Verification of student’s achievement**

**7.1 Methods for verifying student achievement**

- Verification through class discussion and experiential sharing.

- Checking of examination papers.

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**7.2 Summary of results verification**

 - Student achievement verification is verified by the head of the program and the academic committee. It goes without any errors. The academic committee resolved to approve the results.

**Section 4 Problems and Impacts**

**1. Teaching and Learning Resource** **Issues**

**1.1 Problems in using resources for teaching and learning**

No

**1.2 Impact on student learning**

No

**2. Administrative and Organizational Issues**

**2.1 Problems in Administrative and organization (if any)**

No

**2.2 Impact on student learning**

No

**Section 5 Course Evaluation**

**1. Result of course evaluation by students (see attachment (MUST HAVE))**

 **1.1 Important student comment from the evaluation**

|  |
| --- |
| **Important student comment from the evaluation** |
| **Strengths** | **Weaknesses** | **Other (if any)** |
| 1. Friendly teaching.2. Fun teaching, good teaching techniques.3. Explain every point.4. easy to understand even though the content is difficult.5. Explain repeatedly until understand. | 1. speak fast | **-** |

**1.2 Lecturer response/opinion to student comment in (1.1)**

|  |
| --- |
| **Lecturer response/opinion to student comment** |
| **Important issues** | **Lecturer opinion** |
|  |  |

**2. Result of course evaluation by other methods**

 **2.1 Important comment from the evaluation by other methods**

|  |
| --- |
| **Important comment from the evaluation by other methods** |
| **Strengths** | **Weaknesses** | **Other (if any)** |
|  |  | **-** |

 **2.2 Lecturer response/opinion to student comment in (2.1)**

|  |
| --- |
| **Lecturer response/opinion to student comment** |
| **Important issues** | **Lecturer opinion** |
|  |  |

**Section 6 Improvement Plan**

**1. Progress of teaching and learning improvement recommended in the previous Course Report**

|  |  |  |  |
| --- | --- | --- | --- |
| **Semester/ Year** | **Improvement plan in prior semester/academic year** | **Achievement of plan implementaion** | **Reasons for success or failure** |
|  |  |  |  |

**2. Other actions to improve the course**

There have been additions and improvements to PowerPoint used in teaching to provide details and sequence of steps for students to understand more. In addition, the lecturer included more comprehensive discussion questions at the end of the class hour.

**3.** **Suggestions for improvement in subsequence semester/academic year**

|  |  |  |  |
| --- | --- | --- | --- |
| **Suggestions** | **Activity / Project** | **Deadline** | **Responsible person** |
| 1. Prepare case studies | 1. Collection of case studies from various learning sources e.g. textbooks, website, etc. to create the book for students to practice doing. | Throughout the semester. | Lecturer. |
|  2. Emphasis on getting students’ participation. | 2. Ask students regularly during teaching. | Semester 1/2022. | Lecturer. |
| 3. Record a clip so that students can use it for further study. | 3. Record a clip while teaching in front of the class. | Semester 1/2022. | Lecturer. |

**4. Suggestions of course lecturer to Program director (Responsible lecturer)**

| **Learning Outcome** | **Suggestions for development** | **Activity/responsible person** |
| --- | --- | --- |
| **1. Morals and Ethics** | - | - |
| **2. Knowledge** | Business related videos can help students better understand the how businesses are conducted by multinational corporations. | Senior tutoring activities for juniors / responsible lecturer or seniors student |
| **3. Intellectual Development** | - | - |
| **4. Interpersonal Skills and Responsibilities** | - | - |
| **5. Numerical Analysis, Communication and Information Technology Skills** | - | - |

**Other suggestions:**

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**Course lecturer:** Dr Marlon Rael Astillero

 **Signature**..................................................**Submission Date**...................................................

**Program Director / Responsible Lecturer:** Assoc Prof Daranee Pimchangthong, DBA

 **Signature**..................................................**Receipt Date**.........................................................